



Direction No. 87/2025

PROCEDURE OF THE THIRTY FOURTH CONVOCATION CEREMONY

WHEREAS, as per the Section 130 of the Maharashtra Public Universities Act, 2016, the University has to hold Convocation of the University at least once during the year ;

AND

WHEREAS, in exercise of powers conferred by sub-Section (10) of Section 72 read with Section 130 of the Maharashtra Public Universities Act, 2016, the procedure, as prescribed in clause (7) of the Uniform Statute No. 4 of 2018 relating to convocation, convocation shall include ceremonial aspects, as per the provisions made for them in the Ordinance ;

AND

WHEREAS, the ordinance as per the Maharashtra Public Universities Act, 2016 are yet to be made,

AND

WHEREAS, all dignitaries are attending the *Thirty Fourth Convocation Ceremony* to be held on 23rd December 2025, so it becomes necessary to make a provision for seating arrangement on dais, provision for Ceremonial Dress, arrangement of procession etc.

THEREFORE, I, Prof. Vijay L. Maheshwari, Vice Chancellor of the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, in exercise of powers vested in me under sub Section 8 of Section 12 of the Maharashtra Public Universities Act, 2016, issue the following detailed direction for conduct of Convocation Ceremony to be held on 23rd December 2025 along with seating arrangement on Dais, provision for ceremonial dress, arrangement of procession etc. as under:-

(A) Ceremonial Dress :- (Made of Khadi Cloth)

- i) The Ceremonial Dress for the Vice Chancellor, the Pro-Vice Chancellor, Management Council Members and the Deans of the faculties shall be **White Shirt, White Pant, Thakkar Topi, Uparne/Uttariya and Black Shoes.**
- ii) The Ceremonial Dress for Registrar and Director, Board of Examinations & Evaluation, shall be **White Shirt, White Pant, Thakkar Topi, Uparne / Uttariya and Black Shoes.**

- iii) The Ceremonial Dress for **Female Members** of the Management Council and the Deans, shall be **White Saree with Red Border and Red Blouse, Thakkar Topi , Uparne/ Uttariya and Black Shoes / Sandal.**
- iv) The Ceremonial Dress for Mace Holder, shall be **White Shirt, Black Pant, Thakkar Topi, Uparne/ Uttariya and Black Shoes.**
- v) Uparne/Uttariya with University logo on both front sides shall be provided by the University. The Uparne / Uttariya shall be Silky with Golden Zari Work. The size of Uparne/Uttariya shall be 36” x 72”
- vi) The Ceremonial Dress for Senate and Academic Council Members shall be **White Shirt and White Pant OR White Nehru Shirt with White Chust Pyjamas, Thakkar Topi, Uparne/Uttariya and Black Shoes.**
- vii) The Ceremonial Dress for **Female Members** of the Senate and Academic Council shall be **White Saree with Red border and Red Blouse, Thakkar Topi, Uparne/Uttariya and Black Shoes / Sandal.**
- viii) Uparne/Uttariya with University logo on both front sides shall be provided by the University. The Uparne/Uttariya shall be Silky with Golden Zari Work. The size of Uparne/Uttariya shall be 36” x 72”
- ix) Thakkar Topies shall be provided by the University for Convocation Ceremony.
- x) **The Ceremonial Dress for Students:**
The Uparne/ Uttariya with University Logo on both front sides shall be provided by the University to students. For this purpose, amount prescribed by the Competent Authority shall be taken as an advance from students and while returning the advance, certain amount prescribed by the Competent Authority shall be deducted as a charge of maintenance of Uparne/ Uttariya.

B) Ceremonial Programme:

On arrival of Hon’ble Chancellor, Hon’ble Chief Guest, the Vice Chancellor and the Pro-Vice Chancellor shall proceed to the Robing Room, the Registrar and the Director, Board of Examinations & Evaluation shall handover the **Thakkar Topi, Uparne / Uttariya** to them.

C) Photograph :

A common photograph with the Members of Senate, Academic Council, Management Council and Deans of Faculty shall be taken with the Hon'ble Chancellor, Hon'ble Chief Guest, Vice Chancellor and Pro-Vice Chancellor of the University.

After photo session, the Procession shall start from the Robing Room.

D) Protocol of Procession :

All the dignitaries shall proceed towards the dais in a procession.

i) Arrangement of Procession :

	Mace holder
Registrar	Director, Board of Examinations & Evaluation
Senate Members	Senate Members
Academic Council Members	Academic Council Members
Management Council Members	Management Council Members
Deans	Deans
Pro-Vice-Chancellor	Hon'ble Chief Guest
Vice-Chancellor	Hon'ble Chancellor

ii) Mace holder :

The Mace Holder shall not be below the rank of the Assistant Registrar of the University.

E) Seating Arrangement on Dais :

The Seating Arrangement on the Dais for Hon'ble Chancellor, Hon'ble Chief Guest, Vice Chancellor, Pro-Vice Chancellor, Management Council Members, Deans, Registrar and Director, Board of Examinations & Evaluation shall be as follows:-

- i) The Chairs in the first row of the Dais shall be as per the dais plan approved by the Hon'ble Chancellor office.
- ii) The Chair of Hon'ble Chancellor shall be heightened chair amongst all other chairs

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- iii) The Chair of Vice Chancellor shall be to the right side of the Hon'ble Chancellor.
 - iv) The Chair of the Hon'ble Chief Guest shall be to the left side of the Hon'ble Chancellor.
 - v) The Chair of Pro-Vice Chancellor shall be to the right side of the Vice Chancellor.
 - vi) The Chair of the Registrar shall be to the left side of the Hon'ble Chief Guest.
 - vii) The members of the Management Council, Deans of faculties and the Director, Board of Examinations and Evaluation shall be provided seats to the left and right side of the Dignitaries in the second row.
 - viii) For Mace holder, the chair shall be provided in the Third row to the left side of the Dignitaries.
 - ix) The Seating Arrangement for Senate and Academic Council Members shall be after VIP's row in Ceremonial Hall / Convocation Auditorium.
- F)** The function shall be arranged in **Marathi / English** language.
- G)** The Ceremony shall begin with the following songs:
- i) National Anthem
 - ii) Maharashtra Geet (Rajya Geet)
 - iii) 'University Song' composed by Late Prof. Raja Mahajan.
- H)** The Registrar shall request Hon'ble Chancellor to begin the Convocation Ceremony.
- I)** Declaration regarding the beginning of the Ceremony by Hon'ble Chancellor.
- J)** Deans of respective faculties shall request to Hon'ble Chancellor to confer the Degrees to the eligible students of respective faculties.
- K)** Hon'ble Chancellor shall confer Degrees as per the request of Deans.
- Exhortation**
- L)** The Registrar shall request to the Hon'ble Chancellor to give exhortation to Graduates.
- M)** The exhortation by Hon'ble Chancellor is as follows:

EXHORTATION IN MARATHI

“माननीय कुलपती यांचा स्नातकांना उपदेश”

स्नातक हो,

कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठाच्या चौतीसाव्या दीक्षांत समारंभाच्या शुभप्रसंगी या विद्यापीठाचा कुलपती या नात्याने, मी तुम्हाला प्राचीन ऋषीमुनी, ज्ञानेश्वर आणि तुकाराम यासारखे थोर संत, राष्ट्रपिता महात्मा गांधी, महात्मा फुले आणि डॉ. बाबासाहेब आंबेडकर यासारखे श्रेष्ठ समाज सुधारक आणि विचारवंत यांच्या प्रभावी आणि चिरस्मरणीय शब्दांत उपदेश करीत आहे. तो तुम्ही आत्मसात करावा आणि त्या आधारे, आपले भावी जीवन सुखी, समृद्ध आणि सफल करावे.

स्नातक हो,

सदैव सत्य बोला, सत्य लिहा आणि सत्याचरण करा.

निसर्गदत्त मानवी अधिकारांचा विवेकाने वापर करा आणि आस्वाद घ्या.

मानवप्राण्यांत केव्हाही, कुठेही आणि कसलेही भेदभाव करू नका.

स्नातक हो,

माता-पिता, आचार्य, समाज बांधव आणि राष्ट्र यांच्याबद्दल अंतःकरणात सतत पूज्यभाव बाळगा.

आपले विचार, लेखन आणि आचरण कोणासही मानसिक वा कायिक दृष्ट्या दुःखदायक होणार नाही, याची दक्षता घ्या.

कुटूंब-समाज-राष्ट्र-विश्व यांच्या कल्याणासाठी अक्षय सद्गुणांची नियमित उपासना करा.

स्नातक हो,

स्वातंत्र्य, समता, न्याय आणि मानवता या परमश्रेष्ठ मूल्यांचा आपल्या जीवनात नित्य अंगीकार करा.

स्वाध्याय, स्वानुभव आणि स्वकर्म यांनी संपन्न होऊन आपल्या विद्यापीठाचा नावलौकिक जगात दुमदुमत ठेवा.

निष्कलंक चारित्र्य, मंगलभावना आणि उदात्त विचार याद्वारा जनताजनार्दनाची निरामय भुमिकेतून सेवा करा.

हा उपदेश तुम्ही आपल्या भावी जीवनात व्यक्तिगत व सामाजिक स्वरूपात सदैव आचरणात आणा.

EXHORTATION IN ENGLISH

GRADUATES,

In my capacity, as Chancellor of the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and on the occasion of 34th Convocation of this university. I give this exhortation containing the noble thoughts of ancient sages, renowned saints like Dnyaneshwar and Tukaram, Mahatma Gandhi, the Father of the Nation and Great Social Reformers and thinkers like Mahatma Phule and Dr. Babasaheb Ambedkar. Take inspiration from these noble thoughts and lead a happy, enriching and fruitful life.

GRADUATES,

Always speak the truth and practice it in your life.
Use the God given gifts intelligently and derive benefit from them.
Never show discrimination against any human being.

GRADUATES,

Revere your parents, teachers, fellow human beings and your mother land.

Be careful not to harm anyone mentally or physically by your thoughts, words and deeds.

Lead a virtuous life promoting the welfare of your Family, Society, Nation and the Universe.

GRADUATES,

Uphold the great values of justice, liberty, equality and fraternity in your day-to-day life.

Enrich your life by study, action and experience and enhance the prestige of your University.

Ever serve the cause of common man with purity of character, noble thoughts and good ideas.

Let this exhortation inspire and guide you ever in your individual and social life.

N. Award of Gold Medals and other procedures:

- i) The Director, Board of Examinations & Evaluation shall request to Hon'ble Chancellor to award selected Gold Medals to meritorious students.
- ii) Award of Gold Medals to meritorious students shall begin one by one.
- iii) Selected Gold Medals, to be awarded from amongst all the Gold Medalists by the Hon'ble Chancellor, shall be selected by drawing a lot by a Committee comprising of the following :-


1)	Pro-Vice Chancellor	Chairman
2)	One Management Council Member nominated by the Vice Chancellor	Member
3)	Senate Member nominated by the Vice Chancellor	Member
4)	Registrar	Member
5)	Director, Board of Examinations and Evaluation	Member Secretary

- iv) The Hon'ble Vice Chancellor shall present the University Progress Report.
- v) Convocation Address of the Chief Guest shall follow.
- vi) Presidential address by the Hon'ble Chancellor.
- vii) The Registrar shall request Hon'ble Chancellor to declare the Convocation Ceremony is closed.
- viii) Declaration by Hon'ble Chancellor that the convocation ceremony shall be closed after National Anthem.
- ix) National Anthem.
- x) The Hon'ble Chancellor departs. Gold Medals award function shall be continued. The same shall be done at the hands of the Hon'ble Chief Guest.
- xi) Song 'Balasagar Bharat Hovo' (बलसागर भारत होवो) composed by Poojya Sane Guruji shall start thereafter.
- xii) A common photographs of Ph.D./Gold Medal holders along with all the dignitaries.

The above Direction shall come into effect from the date of issuance and shall be applicable for the Convocation Ceremony scheduled to be held on 23rd December 2025.

No.: KBCNMU/34th Conv./7-A/4025/2025

Date: 03/12/2025


(Prof. Vijay L. Maheshwari)
Vice Chancellor

Copy for necessary action to :

- 1) The Pro-Vice Chancellor, KBCNMU, Jalgaon.
- 2) The Registrar, KBCNMU, Jalgaon.
- 3) The Director, Board of Examinations & Evaluation, KBCNMU, Jalgaon.
- 4) The Finance & Accounts Officer, KBCNMU, Jalgaon.